



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE HEAD OF DEPARTMENT

Private Bag X9137, PIETERMARITZBURG, 3200
Anton Lembede Building, 247 Burger Street, Pietermaritzburg, 3201

Tel: 033 341 4830 Fax: 033 341 0986

Enquiries: Mr T C Mbanjwa
Tel. 033-392 1057
Email: thami.mbanjwa@kzndoe.gov.za
Ref. No. 2/1/1/2

DEPUTY DIRECTORS-GENERAL
CHIEF FINANCIAL OFFICER
CHIEF DIRECTORS
DIRECTORS AT HEAD OFFICE
DISTRICT DIRECTORS
CESs CIRCUIT MANAGEMENT
CIRCUIT MANAGERS
PRINCIPALS OF PUBLIC SCHOOLS
CHAIRPERSONS OF SCHOOL GOVERNING BODIES

KZN CIRCULAR NO. 68 OF 2024

FURTHER GUIDELINES ON THE MANAGEMENT OF SCHOOLS THAT WILL SERVE AS VOTING STATIONS DURING THE 2024 GENERAL ELECTIONS

1. Clarity seeking questions received by the Department after releasing KZN CIRCULAR NO. 65 OF 2024 on 24th May 2024 necessitate that further guidelines be provided to ensure smooth management of affected schools. It is not the intention of KZN CIRCULAR NO. 65 OF 2024 to close schools.
2. The Department guides affected schools as follows:
 - 2.1 The IEC and principals of affected schools know which schools will be required to accommodate IEC as early as 27th May 2024 for purposes of special voting. Not all voting stations will be required to do that. Schools must continue with normal teaching and learning on Monday and Tuesday unless it is impractical to do so.
 - 2.2 Other demarcated schools will only be required to accommodate IEC on 29th May 2024. However, IEC officials and principals of schools will agree on times for IEC to begin to setup on Tuesday afternoon in preparation for Wednesday. Such schools are expected to effectively use learning and teaching time on Monday and Tuesday.
 - 2.3 All schools that serve as voting stations must return to normal on Thursday, 30th May 2024. Only on exceptional cases as advised by IEC can schools deviate from that and principals will be required to inform their Circuit Managers accordingly.
3. It must be noted that during this period the May/June NSC Examinations will continue as planned in all centres.
4. The Department believes that principals of affected schools will successfully manage their schools during this period as they have always done over the years.

Your co-operation is highly appreciated.

Mr G N Ngcobo
Head of Department: Education
Date: 26 May 2024